

# Policy for Safe Use of Good Neighbour Medical

## Why

We live in a world where safety and exposure to risk is of the greatest importance. Good Neighbour Medical prioritizes the safety of responders and users of the program above all else. In response and in conjunction with case studies from similar organizations, Good Neighbour Medical hereby enacts the following policy to act as a best practice in order to minimize risk for persons seeking aid from Community Responders.

## Policies of Use

1. All applicants to become Community Responders must complete an application form including;
  - 1.1. Documentation proving current, valid, and recognized first aid qualifications or other healthcare licenses/certifications
    - 1.1.1. Certifications/license will be checked with the appropriate authority
  - 1.2. 2 references that can attest to knowing the individual for a minimum of 1 year prior to the application date and can attest to their abilities and motives
  - 1.3. A Police Records Check including Vulnerable Sectors
    - 1.3.1. All information in such document must be correct and match the application form and proof of qualifications
    - 1.3.2. This document must not display any history or violent, discriminatory, and/or sexual history; or any crimes against a vulnerable person as laid out in the Ontario Human Rights Code.
2. At least every 3 years anniversary of issue of a PRC, or upon certification expiry; whichever comes first, each responder must reapply and meet all standards set out at the time of reapplication
3. Any sign issued to a community responder must include a unique serial number connected to the responder
  - 3.1. If a sign is returned the serial number will remain connected to that responder and shall be changed on the sign before being reissued
  - 3.2. Persons seeking aid are encouraged to ensure a sign has a serial number and may contact the office of Good Neighbour Medical to confirm the identity of a responder
4. Any sign issued to a community responder must include the month and year validation stickers
  - 4.1. Persons seeking aid are encouraged to ensure the sign contains these stickers and they are current
5. Responders are instructed not to keep record of any personal or private information of a person helped unless required by license policies, local laws, or other applicable regulations
6. Responders are instructed not to disclose any personal or private information of a person helped to anyone but emergency responders without consent unless issued with a subpoena, court order, or warrant for said information.
  - 6.1. Any request for information, court order, subpoena, or warrant must be forwarded to the office of Good Neighbour Medical within 3 business days

7. All responders should obtain oral or written consent before beginning providing aid
  - 7.1. Persons seeking aid have the right to refuse aid for any reason at any time
  - 7.2. Responders may aid anyone unconscious as consent is implied, even if consent was previously withheld
  - 7.3. Responders may provide life-saving aid to a child or any person whom cannot legally provide consent without consent if a parent or guardian is not available to provide consent
8. Responders should inform the appropriate authorities if they suspect child or elder abuse
9. Responders are not required to report injury or illness as a result of intentional drug-use in which self-harm was not an intention
10. In addition to any and all listed policies, responders are required to adhere to all rules set out in the application form and/or included in writing from Good Neighbour Medical's office.